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LABOUR & EMPLOYEES' STATE INSURANCE DEPARTMENT

RESOLUTION

The 7th November, 2015

Subject: Guidelines of "Nirman Shramik Pucca Ghar Yojana (NSPGY)" for rural areas.

1. Background and Approach:

Housing is a fundamental human need. It is a basic requirement for human survival as well as for a decent life. To meet the housing needs of building and other construction workers registered under the Odisha Building & Other Construction Workers' Welfare Board, who do not have their own pucca house and who have not availed of housing assistance under any other Government scheme (of the State or Central Governments), this Scheme called "Nirman Shramik Pucca Ghar Yojana (NSPGY)" has been launched.

2. Components of the Scheme:

"Nirman Shramik Pucca Ghar Yojana (NSPGY)" has the following components:—

Construction of new pucca house for registered building workers/ families, who do not have their own pucca house and who have not availed of housing assistance under any other Government schemes (of the State or Central Governments).

A new house means a house constructed with a minimum built up area of at least 25 Sq. Mtrs. excluding the toilet. The beneficiary should be encouraged to build toilets in the pucca house. A pucca house means that it should be able to withstand normal wear & tear due to usage and natural forces including climatic conditions. It should have RCC foundation, wall of fly ash bricks/ burnt bricks / stones (Packed with lime or cement)/ cement concrete, etc. and RCC roof. The expected life of the structure must be a minimum of 30 years.

3. Funding Pattern:

- 3.1** "Nirman Shramik Pucca Ghar Yojana (NSPGY)" is a scheme purely funded by the Odisha Building & Other Construction Workers' Welfare Board with an annual budgetary outlay to be decided by the Board for each financial year, which is subject to revision from time to time.
- 3.2** For this purpose, the Board shall prepare a budget for each financial year, at its discretion, and release funds to the Panchayati Raj Department up to the financial limit fixed for that year. The Panchayati Raj Department will release the funds to the districts, in the pattern of Biju Pucca Ghar Yojana (BPGY).

4. Unit Cost:

The unit cost under "Nirman Shramik Pucca Ghar Yojana (NSPGY)" for new construction of dwelling house is Rs. 1,00,000/- (Rupees One Lakh) only. This can be revised by the State Government from time to time.

5. Target Group and Eligibility Criteria:

- 5.1** A building worker between the age of 18 years and 60 years having existing valid registration with the Odisha Building and Other Construction Workers' Welfare Board under the Building and Other Construction Workers (RE&CS) Act at least for a continuous period of 5 years will be eligible for assistance under the "Nirman Shramik Pucca Ghar Yojana".
- 5.2** This assistance will be available only to the registered beneficiary, who does not have own pucca house and who has not availed of housing assistance under any other Government Scheme (of the State or Central Governments).
- 5.3** A family will be considered as a unit for this assistance. Family means the husband or wife and minor sons and unmarried daughters of the building workers and the parents solely dependent on him/ her. Once this assistance has been availed by a member of a family, no other family member can claim separate assistance under this scheme, even if he/ she is registered as a beneficiary under the Odisha Building and Other Construction Workers' Welfare Board.
- 5.4** The house should be constructed over own land of the beneficiary or his/her family member. Steps shall be taken to provide homestead land to the landless beneficiary or any of his/her family members under the existing schemes of the Govt. to enable them to avail of the assistance. Under no circumstances should the house be built on encroached land.

- 5.5 The beneficiary families those who have already availed, been allotted or been selected as beneficiary for housing assistance under any other Govt. Scheme (of the State or Central Govt.) will be excluded from availing assistance under this scheme.

6. Setting of Target:

- 6.1 The Physical Targets for each district will be set by the Board annually in proportion to the number of registered construction workers of a particular district, who have been validly registered with the Board for at least a continuous period of 5 years. This information will be collected from the District Labour Officers.
- 6.2 The Physical Targets for each district will be set by the Board and communicated to the districts, Labour & ESI Department and Panchayati Raj Department at the beginning of each financial year.
- 6.3 The District Level Monitoring Committee on Labour (DLMC) will distribute the physical target among Blocks, as per availability of eligible beneficiary families.
- 6.4 On recommendation by the DLMC, the Board may modify the physical target for the district, during the financial year.
- 6.5 The Financial Allocation will be made district wise as per the Physical Target and Unit Cost.

7. Selection Procedure:

- 7.1 The beneficiary family will submit an application with his/her family details in the prescribed *pro forma* in **Form-A** to the concerned District Labour Officer. The District Labour Officer will scrutinise the applications of the beneficiaries between the age of 18 years and 60 years having existing valid registration with the Odisha Building and Other Construction Workers' Welfare Board at least for a continuous period of 5 years and submit it to the DLMC. The DLMC will discuss the same and will cause enquiry into each case through field functionaries of the Panchayati Raj Department to ascertain whether these beneficiary families meet the eligibility criteria spelt out under point 5 of these guidelines. The Collector will also cause verification of the beneficiary data as per SECC 2011 data (as updated from time to time), to verify the eligibility of the beneficiaries.
- 7.2 After field enquiry into eligibility and verification of SECC data, the DLMC will finalise the Block-wise list of eligible construction workers for the district. This list will be prepared in order of priority, keeping the workers who were registered earlier at the top of the list and those registered later, lower down in the list.

- 7.3 In case the number of eligible beneficiaries exceeds the physical target set for the district for that financial year, the DLMC will keep the excess beneficiaries in the “Nirman Shramik Pucca Ghar Yojana (NSPGY)” waiting list and communicate the same to the O. B. & OCWW Board. If sufficient number of eligible beneficiaries is not available in the district as per physical target set, then the DLMC will communicate the same to the Board for diversion of excess target to other districts.
- 7.4 The final list will be communicated to the Board and published by the Collector at the concerned Gram Panchayat, Panchayat Samiti & Website of DRDA and O. B. & OCWW Board for information of the general public.
- 7.5 The BDOs will issue work orders from the approved list.
- 7.6 This exercise of preparing the annual list of beneficiaries under “Nirman Shramik Pucca Ghar Yojana (NSPGY)” will follow the following time schedule.

Sl. No. (1)	Activities (2)	Time Line (3)	Responsibility (4)
1	Receiving applications from beneficiary family.	By 1 st December	Beneficiary
2	Submission of list of applicant beneficiaries having existing valid registration of 5 years to the Board, L&ESI Deptt. and P.R. Department.	By 15 th December	District Labour Officer
3	Setting of Target for the district.	By 15 th January	O.B.&OCWW Board.
4	Completion of Field enquiry on eligibility and verification of SECC data of beneficiaries.	By 5 th March	Collector
5	Finalisation of Beneficiary family list by DLMC.	By 20 th March	DLMC
6	Publication of final list of beneficiaries in Gram Panchayat, Panchayat Samiti and website.	By 5 th April	Collector
7	Issuance of Work Orders	By 15 th April	BDO

However, for the current financial year, this exercise can be taken up immediately after issue of these guidelines.

8. **Financial Management:**

- 8.1 The O.B.& OCWW Board will release funds to the Panchayati Raj Department, upto the financial limit fixed for that year.

- 8.2 The Panchayati Raj Department will open a bank account in the name of “Nirman Shramik Pucca Ghar Yojana” in Bhubaneswar and the O.B.& OCWW Board will credit the required amount to that account.
- 8.3 All payment will be made to the beneficiaries through e-transfer using the Direct Account Transfer/ NEFT/RTGS/Electronic Fund Management System (eFMS) platform.
- 8.4 There shall be separate A/c at DRDA/ Block level in a public Sector Bank/Nationalized Bank/Government Bank allowed to handle Government business for any expenditure incurred at their level.
- 8.5 The interest accrued on deposit of “Nirman Shramik Pucca Ghar Yojana (NSPGY)” fund shall be treated as part of “Nirman Shramik Pucca Ghar Yojana (NSPGY)” fund and will be utilized for the scheme only.
- 8.6 All such Accounts will be audited by AG, Odisha/ CAG/ CA Firm of the Board.
- 8.7 The Block shall be the Implementing Agency.
- 8.8 Over all supervision will be made by Collectors/PD, DRDA.
- 8.9 Government may also make direct credit to the accounts of beneficiaries through centralized account at State/District level using the e-FMS.
9. **Strategy for Implementation:**
 - 9.1 Houses under “Nirman Shramik Pucca Ghar Yojana (NSPGY)” shall be constructed by the beneficiaries themselves.
 - 9.2 Panchayat Samities will be the Implementing Agencies for “Nirman Shramik Pucca Ghar Yojana (NSPGY)” under the control, direction and supervision of the District Level Monitoring Committee on Labour (DLMC).
 - 9.3 The layout, size and type of design of the “Nirman Shramik Pucca Ghar Yojana (NSPGY)” Dwelling Units shall be as per the preference of the beneficiary.
 - 9.4 The dwelling house under “Nirman Shramik Pucca Ghar Yojana (NSPGY)” shall be on individual plots of the beneficiary or on the plot of any of his/her family members subject to submission of no objection certificate by the land owner.
 - 9.5 ABDO / JE / GPTA / GPEO / PA / PEO in-charge of concerned GP / any such officer in charge of concerned Ward will supervise construction / completion of houses. He / She will also render necessary technical assistance if required by the beneficiary.
 - 9.6 Release of funds to beneficiary will be as per stages of construction. **Release of funds will be made to the beneficiary after eye estimation and spot verification of ABDO/ JE/GPTA/ GPEO/PA/PEO.**
 - 9.7 The release of instalments will be linked to the level of construction reached. The number and amounts of instalments may be revised by the Government from time-to-time. At present, the release of instalment will be as follows:

INSTALMENT	LEVEL	AMOUNT (IN RS.)
1st installment	On the date of issuance of work order	20,000
2nd installment	On completion up to the plinth level	30,000
3rd installment	On completion up to roof level	30,000
4th installment	After completion of the house in all respect including the sanitary latrine and beneficiary starts living in the house	20,000
Total		1,00,000

- 9.8 The 2nd and 3rd instalments will be credited to beneficiary account by the BDO within a week of receipt of the report of the eye estimation, spot verification and photographic evidence of stage of construction by the ABDO/ AE/ JE/ GPTA/ GPEO/ PA/ PEO/ other field level functionary.
- 9.9 On completion, the beneficiary will fix a Display Board in the front-wall of the house indicating name of the Scheme, name of the beneficiaries, year of sanction, amount spent and unit cost, after which the 4th instalment will be released.
- 9.10 In addition, the beneficiaries may avail benefits like convergence with IHHL under SBM, potable drinking water supply system, Electrification under DDUGVY / BGJY, Unskilled wages and Land Development under MGNREGS, Social Security under AABY/ RSBY, if they are eligible for assistance as per the respective schemes.
- 9.11 The fund under the Scheme shall be credited to the beneficiary account through Direct Account Transfer/ NEFT/RTGS/ Electronic Fund Management System (e-FMS), No other form of payment to the beneficiaries will be made under the Scheme.
10. **Construction of House:**
The houses under NSPGY will be ordinarily completed within a year from the date of issuance of Work Orders.
11. **Monitoring:**
- 11.1 Chairman, DLMC will ensure proper implementation of the Scheme.
- 11.2 PD, DRDA will be personally responsible at District Level and BDO at Block Level.
- 11.3 BDOs at Block Level will inspect at least 10% of houses under construction.
- 11.4 District Level Officers will inspect at least 1% of houses.
- 11.5 APD (RH) will inspect 10% of the houses of the District.
- 11.6 Aawaas Soft and Dashboard Monitoring System of Panchayati Raj Department will be used as the key monitoring tool for review of the Nirman Shramik Pucca Ghar Scheme.
- 11.7 BDOs will ensure timely updating of Aawaas Soft.
- 11.8 Standard / Model Work Order issuance form may be used which has been circulated by the Panchayati Raj Department vide letter No. 24031, dated the 25th

September, 2013 with due modification and it may spell out all other entitlement of beneficiary in addition to housing assistance.

- 11.9 Each month PD, DRDA will submit Physical and Financial Progress to MIS Section of the Panchayati Raj Department and to the Board.

12. Administrative Contingency:

Four percent of the allocated funds under the scheme can be utilised for administering the scheme at State, District and Block Level. Eligible items of expenditure under administrative expenses will be as per the Biju Pucca Ghar Yojana (BPGY) Guidelines.

13. Convergence & Innovation:

Districts can implement innovative methodology/technology and make convergence with other schemes with prior approval of Panchayati Raj Department.

14. Miscellaneous:

- 14.1 Any provision that has not been explicitly spelt out in this Guideline will *mutatis mutandis* be as per the Biju Pucca Ghar Yojana (BPGY) Guidelines.
- 14.2 Any beneficiary allotted with a house under "Nirman Shramik Pucca Ghar Yojana (NSPGY)" whose house was fully collapsed / washed away / fully damaged due to land slide / elephant menace / earthquake / flood or cyclone, will be eligible to get another "Nirman Shramik Pucca Ghar (NSPG)" house.
- 14.3 Labour & ESI Department of Govt. of Odisha shall be the Administrative Department for "Nirman Shramik Pucca Ghar Yojana (NSPGY)" scheme. The funds for this scheme will be released by the O.B. & OCWW Board and the execution/ implementation of the scheme will be carried out by the Panchayati Raj Department.
- 14.4 Labour & ESI Department and Panchayati Raj Department shall be responsible for clarifying doubts, if any, and ensure that bottlenecks in the implementation of the scheme are removed as expeditiously as possible and communicated to all concerned as and when required.
- 14.5 This will be given effect from the date of its issue.

ORDER

It is ordered that this Resolution be published in the ExtraOrdinary Gazette of the Government of Odisha for the general information and copy be communicated to all the Departments of Government/ Heads of Departments and other concerned.

By order of the Governor

G. SRINIVAS

Principal Secretary to Government

Form-A**APPLICATION FOR GRANT OF HOUSING ASSISTANCE TO THE BENEFICIARY OR HIS/HER FAMILY UNDER THE ODISHA BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD UNDER NIRMAN SHRAMIK PUCCA GHAR YOJANA**

To

The Member Secretary,
Odisha Building & Other Construction Workers' Welfare Board,
Bhubaneswar.

Attach two
recent
passport size
photographs

1.	(a)	Name of the applicant	:			
	(b)	Sex	:			
	(c)	Marital status	:			
	(d)	Date of Birth/ Age (In years, months and days)	:			
	(e)	Name of the father/ husband	:			
	(f)	Permanent address	:			
	(g)	Present address	:			
2.	(a)	Beneficiary Registration No. (Photocopy of the Identity Card to be enclosed)	:			
	(b)	Date of registration	:			
	(c)	Details of remittance of Annual Contribution (Photocopy of the money receipts to be enclosed)	:			
	(d)	Whether the membership has ever been revived. If so details	:			
	(e)	Details of revival	:			
3.	Details of family members:-					
	Sl. No.	Name	Date of Birth / Age	Relation with the applicant	If, registered under O.B.& OCWWB, Beneficiary Regd. No. with date	Period of continuous registration
[Photograph alongwith photocopy of the photo Identity Card / Aadhaar Card/ BPL Card/ Antodaya Card/ NFS Card, beneficiary Identity Card of each family member (whichever is available) to be enclosed]						
4.	Whether the applicant or his/ her family members have any pucca house of his own (If yes, give details)			:		
5.	Whether the applicant or his/ her family members have earlier received housing assistance from this Board (If yes, give details)			:		
6.	Whether the applicant has availed/ allotted/ selected as beneficiary for housing assistance under any Govt. scheme (If yes, give details)			:		

7.	Whether his/ her family member has availed/ allotted/ selected as beneficiary for housing assistance under any Govt. scheme (If yes, give details)	:	
8.	Bank Account details of the applicant (photo copy of the First page of the Bank Passbook to be enclosed)	:	
	(a) Account No.	:	
	(b) Name of the Bank with Branch	:	
	(c) IFSC Code of the Bank	:	
9.	Details of land property on which the house is proposed to be constructed: (photo copy of land patta to be enclosed)	:	
	(a) Panchayat / Town	:	
	(b) Village	:	
	(c) Taluk	:	
	(d) District	:	
	(e) Area	:	
	(f) Survey No.	:	
	(g) Valuation of the Land	:	

DECLARATION

I. By the applicant

1. I certify that-

- i. None of my family member is a beneficiary under the Odisha Building & Other Construction Workers' Welfare Board// my wife/ husband/ son/ daughter/ father / mother, who is a beneficiary under the Odisha Building & Other Construction Workers' Welfare Board, has not applied for and/ or not obtained an assistance under this Scheme.
- ii. Neither I nor any of my family members have applied/ availed/ allotted/ selected as beneficiary for housing assistance under any Govt. Housing Scheme established by any State Govt. or the Central Government.

2. I do hereby solemnly declare that the facts mentioned above are true to the best of my knowledge and belief. In case, any information submitted by me is found wrong, I shall be liable to refund the assistance received, along with interest thereon to the Board immediately.

Place :

Date :

Signature/ Thumb impression of the applicant.

II. By the family members:

We, the family members of Sri/ Smt. do hereby declare that the facts mentioned above are true to the best of our knowledge and belief. We have no objection, if the assistance is given to Sri/ Smt. and we will not claim for this assistance in future. .

Sl. No.	Name	Relationship with the applicant	Signature/ Thumb impression of the family members of the applicant.